Williamson Court • Suite 100 • Louisville, KY 40223 Phone (502) 244-7135 • FAX (502) 244-7136

Specialists in Microanalysis

E-mail: customerservice@mselabs.com • Website: www.mselabs.com

SHIPPING INSTRUCTIONS FOR ASBESTOS

MONDAY - FRIDAY ANALYSIS:

Ship to our business address: 1831 Williamson Court, Suite100; Louisville, Kentucky 40223

You may use any carrier you choose; however, FedEx always arrives before any other carriers. Using a carrier other than FedEx may affect your turn-around time.

For All Packages MAILED ON FRIDAY FOR SATURDAY ANALYSIS, Please Send By FedEx Using The Following INSTRUCTIONS:

- 1. Make sure you have the current FedEx form. Mark and circle "FedEx Priority Overnight" and "Hold Saturday At FedEx Location"
- 2. Print recipient and address as:

PLM/TEM Analyst McCall and Spero Environmental, Inc. 4441 Produce Road Louisville, Kentucky 40218

- 3. Put a "Hold Saturday" sticker or write "Hold Saturday" on box.
- 4. Call our office during business hours, 9:00am 4:30pm Monday thru Friday with the FedEx tracking number and your contact information.

For Shipments by AIRLINE:

Take package to your local airport and ask for "counter-to-counter" services. MSE picks up the courier fees from the airport to our office for after-hours projects. Our airline preferences are:

- Delta
- Northwest
- o US Air
- o TWA

Please call us with the tracking number and flight arrival time during business hours,9:00am – 4:30pm Monday thru Friday. Due to increased airport security, we are required to give the tracking number to obtain the package of samples.

Please feel free to contact McCall & Spero Environmental at (502) 244-7135 if you have questions or need technical assistance.

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SHIPPING INSTRUCTIONS FOR MOLD, LEAD, METALS, RADON, AND PCB SAMPLES BEING SENT DIRECTLY TO OUR SISTER LAB

MONDAY - FRIDAY ANALYSIS:

 Ship to: McCall & Spero Environmental, Inc. / SLG Attn: Receiving Department
2512 W. Cary Street Richmond, VA 23220

You may use any carrier you choose; however, FedEx always arrives before other carriers. Using a carrier other than Federal Express may affect your turn-around time.

WEEKEND ANALYSIS:

For All Packages MAILED ON FRIDAY FOR SATURDAY ANALYSIS, Please Send By FedEx Using The Following INSTRUCTIONS:

- 1. Using the most current FedEx form, mark and circle "FedEx Priority Overnight". Mark for "Saturday Delivery"
- Ship to: McCall & Spero Environmental, Inc. / SLG Attn: Receiving Department
 2512 W. Cary Street
 Richmond, VA 23220

Please feel free to contact McCall & Spero Environmental at (502) 244-7135 if you have questions or need technical assistance.